



Arnold Schwarzenegger
Governor

March 16, 2010
22M: 383:JP: 1052

Ms. Verna Lewis, Executive Director
Kern/Inyo/Mono Employers' Training Resource
2001 28th Street
Bakersfield, CA 93301

Dear Ms. Lewis:

AMERICAN RECOVERY AND REINVESTMENT ACT
PROGRAM REVIEW
FINAL MONITORING REPORT
PROGRAM YEAR 2009-10

This is to inform you of the results of our review for Program Year (PY) 2009-10 of the Kern/Inyo/Mono Employers' Training Resource's (KIM/ETR) activities funded by the American Recovery and Reinvestment Act of 2009 (ARRA). We focused this review on the following areas: program administration, local level monitoring, management information system/reporting, incident reporting, nondiscrimination and equal opportunity, grievance and complaint system, and program operations including ARRA activities and participant eligibility.

This review was conducted from February 22, 2010 through February 26, 2010.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by KIM/ETR with applicable federal and state laws, regulations, policies, and directives related to the ARRA grant.

We collected the information for this report through interviews with KIM/ETR representatives, service provider staff, and ARRA participants. In addition, this report includes the results of our review of sampled case files, KIM/ETR's response to Sections I and II of the ARRA Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2009-10.

BACKGROUND

For PY 2009-10, KIM/ETR was allocated \$2,490,231 in ARRA funding to serve adult participants; \$5,795,754 to serve youth participants; and \$4,653,346 to serve dislocated worker participants.

For the quarter ending December 2009, KIM/ETR reported the following expenditures for its ARRA-funded activities: \$1,649,085 for adult participants; \$4,048,136 for youth participants; and \$1,607,996 for dislocated worker participants. In addition, KIM/ETR reported the following enrollments: 426 adult participants; 249 youth participants; and 501 dislocated worker participants. We reviewed case files for 30 of the participants enrolled in ARRA-funded activities as of February 22, 2010.

PROGRAM REVIEW RESULTS

We conclude that, overall, KIM/ETR is meeting applicable ARRA requirements concerning its program operations.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is KIM/ETR's responsibility to ensure that its systems, programs, and related activities comply with the ARRA grant program, federal and state regulations, and applicable state directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain KIM/ETR's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Ms. Jennifer Shane at (916) 654-1292.

Sincerely,



JESSIE MAR, Chief
Compliant Monitoring Section
Compliance Review Office

cc: Greg Gibson, MIC 50
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